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JUL 31 1958

MEMORANDUM FOR: The Special Assistant to the Director
for Planning and Development

SUBJECT : Annual Report of CIA Wartime Preparation by DD/S

REFERENCE : DGI Memorandum, subject: Wartime Mission of CIA,
dated 2 June 1955

1. This memorandum is for information only.
2. This report is divided into four major categories:
 - a. Emergency relocation of CIA Headquarters, Washington;
 - b. Support of wartime operation by the elements of the DD/S;
 - c. Evacuation planning;
 - d. CIA support participation in military war games overseas by CIA support elements.
3. Emergency Relocation
 - a. A new Emergency Relocation Plan has been drawn and distributed to the major components of the Agency for concurrence. It is being held, pending the completion of arrangements toward acquisition of the selected additional site, and pending the approval and publication of a new Evacuation Plan for the Washington metropolitan area which is being coordinated by a special task group of the Federal Civil Defense Administration.
 - b. The basic emergency relocation force of this Agency has been expanded in size from approximately [] exclusive of Agency personnel permanently located at the Emergency Relocation Center.
 - c. Request was made of the Office of Defense and Civilian Mobilization for participation in a program for protecting relocation sites against the effects of radiation fallout. They will furnish cleared technical personnel who will survey the buildings at the site, and make recommendations for their protection. It is contemplated that this program will be without expense to the individual departments and agencies concerned.

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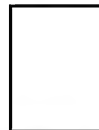
- d. An agreement governing the relationship of this Agency with the Department of Defense, the Office of Defense and Civilian Mobilization, and the Office of Censorship (which would be created in wartime) was concluded and was signed by Secretary McNamara, Mr. Gray, and Mr. Dulles.
- e. A procedure was developed with the Bureau of Customs, providing for the wartime relationship between this Agency and the Bureau in those areas of activity where their field offices would aid in the accomplishing of our wartime mission.
- f. The program of radiation detection and protection equipment has been extended by the Medical Staff to meet anticipated needs. Included in this is the complete training of all members of the Security Patrol in the techniques of radiation detection and protection.

4. Wartime Operations

a. Personnel

- (1) Significant accomplishments in the manpower planning can now be reported, as CIA is participating in the National Defense Executive Reserve program, and by our own authority, we have established a Civilian Specialist Reserve.
- (2) The Personnel portion of the CIA Global War Plan, which established six months as the mobilization planning period and the principals in manpower planning for emergency, has been approved. Of course, ceiling objectives, both military and civilian, are necessary, and a recommendation to this effect should be possible this year.
- (3) CIA-Department of Defense agreements have been signed to provide CIA with the following number of military personnel in time of emergency:

Army
Navy
Air Force
Marine



- (4) The Civilian Specialist Reserve Program, set up on a pilot basis of 50 positions limited to former employees and cleared applicants, was approved by the Director in January 1958. [] of these positions will be utilized by the Office of Communications.
- (5) A Civilian Standby Reserve Program was also launched. This is a directory of former employees whose files will be kept alive and to whom correspondence will be sent on a semi-annual basis. There will be no appointment or training duty required for these people. Nearly [] former employees are being considered. From this number it is hoped 500 to 800 names could be maintained on a current status.

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- (6) The principal objective of the Office of Personnel for the coming year will be targetted to the perfection of these programs to provide maximum preparedness for a wartime situation.

b. Security

- (1) In addition to Security planning for emergency relocation in Washington, the following actions have been taken by the Office of Security for overseas wartime conditions:

- (a) Formation of a 19-man security team ready for immediate dispatch to overseas danger areas to assist in evacuation, redeployment and protection of Station personnel and classified material.

(b)



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- (2) Since the last report, the Security Office has worked in close collaboration with other security planning elements; on wartime T/O staffing; evacuation, redeployment and the headquarters security emergency program. As a result of the [] incident, Security has developed a riot plan designed to assist stations in techniques, procedures, etc., for use in coping with such contingencies.

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c. Comptroller

In addition to improved arrangements with the wartime headquarters evacuation, Comptroller has continued to collaborate with all other war planners to assure uninterrupted budget and financial overseas support in time of war. The Office of Comptroller reaffirms its ability to meet its responsibilities in connection with such emergencies.

d. Medical Staff

- (1) The Medical Staff in the past year continued to review and comment on all war and evacuation plans and is currently working with the Mobilization Staff, Office of Personnel, to confirm and reconcile the military medical personnel commitments as agreed with the Department of Defense.
- (2) One outstanding problem is the failure of the U/W Annex of the Joint Strategic Capabilities Plan to specify detailed medical support of CIA in time of war. However, such wording will be included in our Global Plan which will be coordinated with the Department of Defense.

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